

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL
Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Katherine Doughty



Members of the Facilities Committee:

Cllrs Boulton, Finn, Leniec, Palmer, Ford, Farmer and Norris

You are summoned to attend a meeting of the

Facilities Committee to be held on Monday 16th March 2026 at 7.00pm in the Jubilee Room, Pump House, Faringdon

Members of the public and press are invited to attend the meeting in person or via Teams

[Click here to join the meeting](#)

AGENDA

1. Apologies for absence

2. Minutes of last meeting

To agree and sign as a correct record of the Facilities Committee meeting held **8th December 2025** as attached.

3. Declarations of interest

Members are reminded of their responsibility to declare any disclosable pecuniary interest in any item on the agenda no later than when that item is reached. Unless a dispensation has been granted, you must withdraw from the room when the meeting discusses and votes on the matter

4. Public question and speaking time

Questions will be restricted to one per member of the public, to a maximum of three per meeting. Members of the public are welcome to speak on any item on the agenda for up to 3 minutes.

5. To receive and note the updated Actions and Projects list

6. Finance Reports

To receive and consider financial reports for the following (attached):

- a) Corn Exchange
- b) Pump House
- c) Recreation and Open Spaces

7. All Saints' Church

- a) To receive and approve a management plan for All Saints' Churchyard.
- b) To receive and consider tree works following the 2024 tree survey.

8. The Wilderness

To receive an update from the Friends of the Wilderness Committee.

9. Facility Reports

To receive updates on Town Council assets including decisions taken under delegated authority.

10. Review of hire charges

To receive and consider a review of hire charges for all venues 2026/27.

11. Corn Exchange

- a) To receive and consider repairs to the flat roof to be funded from Maintenance and Repairs budget
- b) To request relocation of the street bin from the front of the Corn Exchange to the side, install a temporary new planter and formulate a scheme for the new town centre display.

12. Pump House

- a. To receive and consider risks of battery storage and review solutions available to be funded from the Repairs and Maintenance budget.
- b. To receive and consider updating the fire alarm system and to consider delegating authority to the Deputy Clerk to obtain two further quotations and appoint the most suitable supplier offering best value, including the option of retaining the current provider, Pyrotec.

13. Utility contracts

To receive and consider the renewal of contracts and recommend the Deputy Clerk is delegated to accept the lowest quote at the time of renewal.

14. Bus shelter

To approve a quote for repairs to the Coxwell Road bus shelter with recommendation for use of Reserves.

15. Parks and Open Spaces

- a) To receive and consider a quote for tree work in Oakwood Park to come from the R&OS maintenance budget.
- b) To receive and consider a design proposal for Town Park and agree use of S106 funds (subject to necessary approvals).
- c) To receive and consider summer yoga to take place in Town Park on a 6 month trial basis.

16. Fire doors in The Place

To receive and consider quotes for the repair of non-compliant fire doors to be funded by Maintenance and Repairs budget.

17. Fire extinguishers

To receive and consider quotes to replace non-compliant fire extinguishers to be funded by Maintenance and Repairs budget

18. Telephone boxes

To receive and consider proposals for repurposing the telephone box in the Market Place giving the Deputy Clerk delegated authority to spend up to an agreed amount and to seek grant funding where possible.

19. Items for Information Only

20. To consider agenda items for the next meeting



**Deputy Clerk
2nd March 2026**