

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
Oxfordshire, SN7 7HL
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Clerk: Katherine Doughty



To: Members of the Finance and Audit Committee

Cllrs: Boulton, Castle, Farmer, Famakin, Ford, Finn, Leniec, Morgan, Webb and Wise.

You are summoned to attend a meeting of the Extra Finance and Audit Committee on Tuesday 11th November 2025 at 7.00pm.

Press & Public are invited to attend in person or via this link: Click here to join the meeting

Questions can be submitted to: office@faringdowntowncouncil.gov.uk

AGENDA

1. Apologies for absence

To receive and note apologise for absence.

2. Declarations of Interest & requests for dispensations

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

3. Public Participation Time

This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting.

4. To consider waiving the Corn Exchange hire fee for a community event with recommendation to the Facilities Committee.

5. Van

Clerk is to provide a report on problems with the Council's van and note costs in accordance with Financial Regulations 5.18.

6. Staffing Training Day

- a) To resolve to close the office on Thursday 13th November for staff training.
- b) To note training costs in accordance with Financial Regulations 5.15.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

7. Human Resources

To note the resignation of the Activities & Office Manager and agree actions.

8. The Pump House

To receive an update and agree actions on the property.

9. Agenda Items

To consider agenda items for the next meeting.

A handwritten signature in black ink that reads 'K. Doughty'.

**Town Clerk
6th November 2025**