

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



To: Members of the Finance and Audit Committee

Cllrs: Boulton, Castle, Farmer, Finn, Ford, Leniec, Webb and Wise

You are summoned to attend a meeting of the Finance and Audit Committee on Monday 28th July 2025 at 7.00pm.

Press & Public are invited to attend in person or via this link: [Join the meeting now.](#)

Questions can be submitted to: office@faringdowntowncouncil.gov.uk

AGENDA

- 1. Apologies for absence.**
To receive and note apologies for absence.
- 2. Minutes and notes of meetings.**
To agree minutes of a meeting held on **Monday 16th June 2025.**
- 3. Declarations of Interest & requests for dispensations**
Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
- 4. Public Participation Time**
This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk in advance of the meeting.
- 5. To re-consider use of Reserves for Facilities Committee expenditure and agree actions.**
- 6. Items for Information only to include:**
 - a) Investment and Interest updates.
 - b) Action list.
- 7. Information Centre**
To receive and consider a report.
- 8. Financial Reports**
 - a) To receive and consider the following reports:
 - i. Office and Establishment.
 - ii. Direct Council Expenditure.
 - iii. Faringdon Information Centre.
 - b) To receive and consider summaries for the following committees:
 - i. Facilities.
 - ii. Community and Partnerships.
 - c) To receive and consider bank reconciliations for all accounts for quarter 1 2025/26.
 - d) To receive CIL payment notification and report.

9. Internal Controls

- a) To review and consider a list of direct debits.
- b) To review and appoint an internal auditor for the 2025/26 financial year.

A handwritten signature in black ink that reads "K. Doughty". The signature is written in a cursive style with a large, looping "y" at the end.

**Town Clerk
23rd July 2025**